

Seevic College 20+ Childcare Support Application 2017 - 2018



Who do I need to speak to?

If you are worried about money and would like to find out what help and support is available - please speak to a Student Advisor in Student Services. If you have any queries regarding your Bursary application - please speak to the Finance Team.

For guidance on how to complete the form please see the guidance notes - incomplete forms and those without the required evidence will be returned - this could delay payment.

Please note: This application form is for this academic year only. Childcare support must be applied for each year and new supporting evidence needs to be submitted.

Section 1: Student Details

Please note that it is important you tell us if you change address and/or telephone number.

Forename:	<input type="text"/>	Surname:	<input type="text"/>
Address:	<input type="text"/>	Date of birth:	<input type="text"/>
Postcode:	<input type="text"/>	Age on 31/08/17:	<input type="text"/>
Home phone:	<input type="text"/>	Email:	<input type="text"/>
		Mobile:	<input type="text"/>

Section 2: Child Details

Full name of child:	<input type="text"/>	Child's date of birth:	<input type="text"/>
Full name of child:	<input type="text"/>	Child's date of birth:	<input type="text"/>
Full name of child:	<input type="text"/>	Child's date of birth:	<input type="text"/>

Section 3: Childcare Provider Details

Sections 3 and 4 must be completed by your childcare provider. To receive funding, your childcare provider MUST be OFSTED registered.

Name of organisation:	<input type="text"/>
Name of contact person (Childminder/Manager):	<input type="text"/>
Address:	<input type="text"/>
Postcode:	<input type="text"/>
Telephone number/mobile:	<input type="text"/>
OFSTED registration number:	<input type="text"/>

Finance Use Only: Student ID	<input type="text"/>	Personal Tutor	<input type="text"/>	Days in College	<input type="text"/>
Benefit evidence received	<input type="text"/>				

Section 4: Childcare Requirements

Days/sessions required: Monday Tuesday Wednesday Thursday Friday
(please state times)

Weekly cost:

Dates childcare required:

Please note that funding will not be available during the College holidays.

I, the childcare provider, will ensure that invoices are sent to Finance on a monthly basis (in arrears). I will inform Finance of any increase in fees in advance of them being implemented.

Name (Childminder/Manager):

Signature:

We are unable to pay any childcare until we have agreed in writing.

Section 5: Household Income

Evidence of household income MUST be from the list below and be attached - Incomplete forms and evidence will delay your assessment and payment. Household income refers to all those who live with you.

BENEFIT - MUST be attached if applicable for student and those in your household:

Income-Related Employment and Support Allowance Please tick

You will need to provide a recent benefit letter dated within **one month** of application, including your name, address and type of benefit and reference.

Income Based Job Seekers Allowance

You will need to supply a recent benefit letter dated within **one month** of application, including your name, address and type of benefit and reference. PLEASE PROVIDE COPIES OF ALL PAGES OF THE NOTICE.

Income Support

You will need to supply a recent benefit letter dated within **one month** of application, including your name, address and type of benefit and reference. PLEASE PROVIDE COPIES OF ALL PAGES OF THE NOTICE.

Guaranteed Pension Credit

Tax Credits/ Universal Credits

With a maximum annual income of £20,000 - estimated income not accepted. You will need to provide a 2017/2018 Tax Credit notice letter confirming income from 2016/2017. PLEASE PROVIDE COPIES OF ALL PAGES OF THE NOTICE.

Child Tax Credits

You must have an annual gross income of no more than £16,190 as assessed by HMRC. PLEASE PROVIDE COPIES OF ALL PAGES OF THE 2017/18 NOTICE.

Section 6: Other Income (Evidence must be attached)

Do you receive, or do you expect to receive any other income or financial support this academic year?

Yes No

You must tell us if your financial circumstances change

Section 7: Student Declaration

- ◆ I declare that the information given here is correct to the best of my knowledge
- ◆ I understand that the College may take steps to verify the information given
- ◆ I understand that wilfully giving false information may lead to action being taken against me
- ◆ I agree to inform Student Services in writing of any change to my personal, family or financial circumstances
- ◆ I understand that once a written offer is received, any financial assistance is subject to satisfactory attendance, behaviour and performance, and if conditions are not adhered to, funding may be withdrawn and I may be liable to repay any payments received.

Students Signature:

Date:

Data Protection:

The information provided on this form will be used by Seevic College for the purposes of supporting my learning support, welfare, or safety and will not be passed on to any third party not directly involved in these support activities without my permission. The data will be stored securely and only used for the purpose originally intended.