

Minutes of the Standards Committee Meeting Held on Thursday 13 October 2016 – Board Room

Present:	Chris Humpage Andrew Frye	Dan Pearson (Principal) Natalie Tickle	Shri Footring
In attendance:	Theresa Cope (Clerk to the Corporation)	Lynda Brown (Interim DP)	John Revill (Vice Principal)
	Sarah Chamberlain (AP, Head of 6 th Form)	Justine Selman (AP Quality Improvement)	
Apologies:	Daniel Potter (student)	Carol Skewes	Jamie Spracklen (staff)

Attendance: 62.5%

01/16 Apologies for absence

The apologies were received & accepted as above

02/16 Eligibility & quoracy

All members were eligible & the meeting was quorate.

03/16 Declaration of interests

No declarations of interests had been received.

[The Clerk advised that there was one item of confidential business from the Principal]

04/16 Election of Chair & confirmation of committee membership for 2016/17

CH had expressed an interest in continuing as the Committee Chair.

If there were no further nominations, the committee were asked to accept and ratify CH's appointment as the Chair for 2016/17.

CH was duly elected as Chair for the 2016/17 academic year.

The Clerk advised of the resignation of Ben Parmenter and on behalf of the committee, welcomed AF who joined the committee from Finance & General Purposes.

Further, recruitment was currently underway to elect a new student governor. Election results will be known early November '16 and the new student member will be joining the committee. It was hoped that the new student member would be able to attend the next committee meeting scheduled for 24 November '16.

The committee membership for 2016/17 was agreed.

The Principal introduced the Interim Deputy Principal who was in post until January '17 and would act as the College nominee for Ofsted.

05/16 Overview of results

- **English & Maths**

Since Prof. Alison Wolf's review, there continues to be an increased focus on English & Maths with the objective for all students to attain A*-C grades.

A manager had now been appointed for Apprenticeships who is focussing on staff development and training and the interim DP is holding monthly English & Maths meetings with a stronger strategic focus.

The Chair queried the progress that students make from their starting point, how this is evidenced by the College and how it would be viewed by Ofsted.

With a clear strategy in place, student progress can be evidenced.

It was of utmost importance for governors to challenge senior management as to whether the strategy was correct to be able to monitor improvements.

The committee requested that English & Maths is a standing agenda item with regular reports to be presented.

Governors queried as to the sanctions taken against students who did not attend English and maths classes.

Attendance at English & Maths is a condition of funding (for those students attaining a Grade D or below) for the study programme. Students, as part of enrolment, agree to attend Maths & English as part of their programme.

The committee queried if there are online resources available to allow students to continue their studies outside of the classroom?

Achievement rate remains consistent.

From September '17, all 'A'-level courses will be linear and therefore more demanding.

Note: Credit to the Marketing team was recognised for their positive campaigns

06/16 Enrolments 2016/17

The main funding streams to the college comes from the Educational Funding Authority (EFA) and the Skills Funding Agency (SFA).

Despite a declining demographic and increased local competition, the college has maintained student numbers.

The college operates on a "lagged funding" basis.

The Principal extended his thanks to the team for the hard work undertaken during the enrolment period.

07/16 Employer Responsive projected outcomes

The VP presented an overview of the paper.

Student numbers are significant. There are a number of students left to complete this year.

08/16 Self-Assessment Reporting 2016/17

- **Briefing on process**

The interim DP provided an overview of the process for which the detail is contained within the paper.

A Peer Review of the SAR scheduled to be held on 9th November '16 is to be rescheduled due to a college site visit by the ABR team.

The document is to be a tool to aid continued and further improvements.

The Quality Improvement Plan (QuIP) will form a basis for future committee agendas to enable improvements to be driven strategically.

09/16 Ofsted Action Plan/Preparations

Please refer to the summary paper. The interim DP presented a PP presentation with regards to the role and expectations of governors during inspection.

There are 4 key judgements:

- Effectiveness of Leadership & Management (L&M)
- Quality of Teaching, Learning & Assessment (T,L&A)
- Personal Development, Behaviour & Welfare
- Outcomes for learners

Statutory college policies are approved with all policies currently being reviewed.

10/16 Minutes of previous meeting (23 Jun '16) & progress against matters arising

The minutes of the previous meeting held on 23 Jun '16 were agreed as accurate record and signed by the Chair.

11/16 Report of actions taken by the Chair on behalf of the Corporation

There were no actions to be reported.

12/16 Committee ToR

The ToR were reviewed. The ToR had been presented to the Corporation in July '16. There are no fundamental changes proposed.

The ToR were received and agreed.

The committee membership was agreed as per 04/16 above.

13/16 Revision of statutory policies

(NT & SRC left the mtg @ 7:09pm)

- **Equality & Diversity**

The policy was received. **The policy was agreed.**

The meeting finished at 19:22
The next meeting will be held on 24 November 2016

APPROVED