



**Agenda for a meeting of the Seevic College Corporation Risk & Audit committee
to be held on Tuesday 14 June 2016**

Venue: Principal's office

Time: 10:00

Item	Description	Lead person	Action req	Paper	Time (approx)
Procedural matters					
1.	Apologies for absence	Clerk	<i>to receive</i>	Verbal	10:00-10:01
2.	Confirmation of eligibility and quoracy	Clerk		Verbal	10:01-10:02
3.	Declaration of interests	Clerk	<i>to receive</i>	Verbal	10:02-10:03
Strategic matters					
4.	External Audit Plan 2016/17	RSM	<i>to receive & agree</i>	A	10:03-10:30
5.	Internal Audit Reports	Scrutton Bland	<i>to receive</i>	B	10:30-11:00
6.	Progress Report on Previous Internal Audit Recommendations	Chair	<i>to receive & review</i>	C	11:00-11:15
7.	Risk & Assurance Progress Report 2015/16	Scrutton Bland	<i>for information</i>	D	11:15-11:25
8.	Proposed Internal Audit Plan 2016/17 • Initial considerations	Scrutton Bland	<i>for discussion</i>	E	11:25-11:35
9.	Risk Register • Key curriculum risks	DP F&R	<i>to review</i>	F	11:35-11:50
Ensuring Accountability					
10.	To confirm the accuracy of the minutes of the last meeting held on 8 Mar '16 & discuss and review progress against matters arising	Chair	<i>to agree</i>	G	11:50-12:00
11.	Value for Money update	Chair	<i>Discussion</i>	Verbal	12:00-12:05
12.	Report of actions taken by the Chair on behalf of the Corporation • Teachers' Pension Scheme	Chair	<i>to note</i>	H	12:05-12:10
Other matters					
13.	Sector updates (<i>if req</i>)	Internal/ external auditors/ Clerk	<i>to receive & note</i>	Verbal	12:10-12:20

Confidential matters					
14.	Consideration of any confidential matters	Chair		Verbal	12:20
Date of next meeting: The date of the next scheduled meeting is: TBA (Oct '16)					