



**Agenda for a meeting of the Seevic College Corporation  
to be held on 12 July 2016**

Venue: Staff Room

Time: 18:00

**Prior to the commencement of the scheduled meeting, there will be a briefing with the Chief Executive of ACER**

Item	Description	Lead	Action req	Paper	Time (approx)
<b>Procedural/Accountability matters</b>					
1.	Apologies for absence	Chair		<b>Verbal</b>	18:00-18:01
2.	Confirmation of eligibility and quoracy	Clerk			
3.	Declaration of interests	Clerk			
4.	Election of Chair and Vice-Chair(s) for 2016/17 academic year <ul style="list-style-type: none"> <li><b>Search &amp; Governance (Jun '16)</b></li> </ul>	Clerk	to elect	<b>Verbal</b>	18:01-18:10
<b>Ensuring Accountability</b>					
5.	To confirm the accuracy of the minutes of the last meeting held on 22 March '16 & review progress against matters arising	Chair	to agree	<b>A</b>	18:10-18:20
6.	Committee minutes:	Chair/ Committee Chairs	to receive	<b>B</b>	18:20-18:35
	a. Risk & Audit (8 Mar '16 (mins attached)) Risk & Audit (14 Jun '16 (verbal))				
	b. Finance & GP (22 Mar '16 (mins attached)) Finance & GP (17 May '16 (mins attached)) Finance & GP (5 Jul '16 – verbal)				
	c. Standards (17 Mar '16 (mins attached)) Standards (12 May '16 (mins attached)) Standards (23 Jun '16 – mins attached)				
<b>Strategic matters</b>					
7.	Safeguarding report <ul style="list-style-type: none"> <li><b>Annual review of Safeguarding policy</b></li> </ul>	Head of Student Services	to receive/ for approval	<b>C</b>	18:35-18:50
8.	Annual Health & Safety Report	Head of Facilities & Estates	to receive/ for approval	<b>D</b>	18:50-19:05
9.	Principal's report <ul style="list-style-type: none"> <li><b>Curriculum strategy/strategy timeframes</b></li> <li><b>Ofsted update</b></li> </ul>	Principal	to receive	<b>E</b>	19:05-19:25
10.	Budget 2016/17 and 2 Year Financial Forecast	DP (F&R)	to approve	<b>F</b>	19:25-19:40
11.	Governance issues <ul style="list-style-type: none"> <li><b>Membership 2016/17</b></li> <li><b>Meeting schedule 2016/17</b></li> <li><b>Governor protocols</b></li> <li><b>Standing Orders</b></li> <li><b>Code of Conduct</b></li> <li><b>Committee ToR</b></li> </ul>	Clerk	to review/ to agree/ to approve	<b>G</b>	19:40-19:55

<b>Other matters</b>					
12.	Members feedback	Chair	for info	<b>Verbal</b>	19:55-20:05
<b>Confidential matters</b>					
14.	Consideration of any confidential matters	Chair		<b>Verbal</b>	20:05-20:15
<b>Date of next meeting</b>					
The next scheduled meeting will be held on <b>TBA (Dec '16)</b> <b>Autumn Conference to be held November 2016 (Date TBA)</b>					