

Minutes of the extraordinary Standards Committee Meeting Held on Thursday 14 January 2016 – Staff Room

Present:	Chris Humpage (Chair) Carol Skewes	Shri Footring Natalie Tickle	Nick Spenceley (Principal) Jamie Spracklen
In attendance:	Theresa Cope (Clerk to the Corporation)	Sarah Chamberlain (AP, Head of 6 th Form)	John Driver (DP Curriculum & Quality)
	John Revill Vice Principal	Justine Selman (AP Quality Improvement)	

100% attendance

27/15 Apologies for absence

Although no apologies had been received, the Clerk advised the committee that the student governor had resigned. The Clerk was liaising with the Executive and Student Services to try & appoint 2 new student governors. Expressions of interests had been received at this afternoon's student association meeting & the Clerk was following up with the Head of Student Services.

Regrettably, the Chair needed to leave early for a prior external appointment, so the Clerk asked members if anyone would take the chair for the second part of the agenda. SF agreed to act as Chair for the remainder of the meeting.

28/15 Eligibility & quoracy

All members were eligible & the meeting was quorate.

29/15 Declaration of interests

No declarations of interests had been received.

30/15 Curriculum Progress Report

This item had been deferred from the last meeting held on 26 Nov '15.

The paper outlined the present and projected outcomes for 4 of the College's key performance indicators.

Further details on attendance would be reported at the next committee meeting in February '16.

Ofsted would be particularly interested in any groups of disadvantaged students.

Appendix F provided a list of courses deemed to be "at risk". The DP C&Q provided a verbal update.

31/15 SEN Advisory Board - feedback

This item had been deferred from the last meeting on 26 Nov '15.

The paper was for information purposes only. The Board had been set-up to scrutinise the college's SEN provision and to provide some 'critical' challenge. The aim was to work collaboratively with a number of partners for the benefit of the learners. The Board membership was primarily made-up from local special schools, ECC, employers and College staff. However, there was a need for the Board to engage with parent groups and to encourage membership from this area.

The Board would next meet on 10th February '16.

The VP believed that as a direct result of the work of the Board, applications for the special needs provision had significantly increased.

The group had received funding in respect of the Preparing for Adulthood agenda and ECC was funding job coach training.

The Board was working closely with ECC to specifically target the NEET provision within Castle Point.

32/15 Quality Improvement Plan

The DP C&Q advised that the QIP was updated at various times during the year and was informed in particular by the Self-Assessment Report (SAR) and the Ofsted Action Points. The OAP's were contained within the Action Plan (Paper D) which highlighted the actions being taken to address the action points.

The Action Plan also contained a number of other elements such as increasing students' involvement in teaching & learning.

33/15 Ofsted Action Plan

The DP C&Q had revised the presentation of the report. Each of the action points had been extracted from the QIP and it was noted that some parts may appear more than once as these were being used to improve different elements.

The Executive had discussed about how best to represent the information presented in regards to each OAP. A broad statement against each OAP was contained within the paper and the DP C&Q gave a verbal overview of the current position against each OAP.

34/15 Student Destinations

The VP presented a PP presentation as an interim report. A full report would be given to the next committee meeting on 25 February '16.

Destinations will be particularly important with Ofsted having broadened their view in terms of student outcomes. National data was not readily available.

35/15 Employability Action Plan

The Employability Strategy was available to governors if they wished.

The Principal provided a key headlines overview of the Action Plan.

36/15 Minutes of previous meetings (6 Oct & 26 Nov '15) & progress against matters arising

The minutes of the previous meetings held on 6 October '15 & 26 November '15 were agreed as an accurate record and were signed by the acting Chair (in the Chair's absence).

There were no matters arising.

37/15 Report of actions taken by the Chair on behalf of the Corporation

There were no actions to be reported.

38/15 Consideration of confidential matters

There were no confidential matters for consideration.

The meeting finished at 19:09

The next meeting will be held on Thurs 25 February '16 @ 5:00pm