

<b>Minutes of the Standards Committee Meeting Held on Thursday 17 March 2016 – Staff Room</b>
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*Approved Draft*

<b>Present:</b>	Chris Humpage (Chair) Jamie Spracklen	Nick Spenceley (Principal)	Daniel Potter (student)
<b>In attendance:</b>	Theresa Cope (Clerk to the Corporation)	John Driver (DP Curriculum & Quality)	John Revill (Vice Principal)
	Sarah Chamberlain (AP, Head of 6 <sup>th</sup> Form)	Justine Selman (AP Quality Improvement)	Eileen O’Gara Head of Commercial Development
<b>Apologies:</b>	Carol Skewes	Shri Footring	Natalie Tickle

*Attendance: 50%*

**53/15 Apologies for absence**

The apologies were received & accepted as above

**54/15 Eligibility & quoracy**

All members were eligible & the meeting was quorate.

**55/15 Declaration of interests**

No declarations of interests had been received.

**56/15 Destinations - update**

*(This item had been deferred from the previous meeting held on 25<sup>th</sup> Feb)*

Please refer to the VP’s PP presentation. A data return to the SFA was now required for all enrolled learners to show a stated progression or destination upon completion of their course.

An overview was provided for the data of destinations by:

- Gender
- Disability
- Learning Difficulty
- Ethnicity
- High Needs Funding (HNF)
- Free School Meals (FSM)

There was a significant amount of data to be interpreted and the report would be finalised by April ’16.

A further update on the destinations project would be provided at the next meeting.

### **57/15 Compliments & Complaints**

*(This item had been deferred from the previous meeting held on 25<sup>th</sup> Feb)*

An outline of both the informal and formal complaints received during the 2014/15 academic year was provided. A detailed record of the complaints received was provided at Appendix A. All complaints received had been dealt with promptly and appropriately.

**The Chair requested a wider data comparison and it was also agreed that compliments received** during the academic year needed to be recorded and analysed.

### **58/15 Management of student performance & behaviour**

*(This item had been deferred from the previous meeting held on 25<sup>th</sup> Feb)*

Committee members were reminded of the student intervention process.

The spreadsheet detailed the number of referral panel meetings held since Sept '15 and gave an indication of the type of issues that students were likely to be challenged on. Committee members noted the increase in the number of meetings held already this academic year which was as a result of robustly challenging a number of student issues.

Outcomes of the referral panel meetings were noted.

Please refer to the tabled paper by the AP, Head of Sixth Form who provided an overview of the approach that had been adopted for monitoring of 'A'-level students.

### **59/15 Employer Responsive update**

The Director of Commercial Development presented a PP presentation to address a number of questions raised at the last meeting in regards to the VP's tabled paper.

The impact of the growth case had been modelled into the Mid-Year Budget Update. The allocations for 2016/17 were expected by the end of this week.

National statistics on the Quality Assurance Rates (QAR) would be available at the end of March '16 with the data only being available through the online interactive portal.

Analysis of data for Ethnicity, Disability and Functional Skills was reviewed.

(EOG left the mtg @ 17:51)

### **60/15 Curriculum update**

The DP C&Q had reviewed the presentation of the report with detailed data available within the attached appendices to allow for further in-depth analysis if required.

The DP C&Q gave a summary of the report, drawing attention in particular to appendices C, D and N.

Referring to Appendix B, the Chair had noted attendance for A2.

Overall, it was agreed that the broad approach adopted with regards to the report was useful.

(SRC left the mtg @ 18:27)

#### **61/15 SEN Advisory Board - feedback**

The VP gave a brief verbal report to the committee as the minutes of the last Advisory Board meeting held on 10 February '16 were not yet available.

The meeting had been extremely positive and discussions had focussed mainly on the approach needed to ensure a smooth student transition into college.

A parents' forum had now been established.

An overview of destinations data for supported internships had been presented to the Board.

Glenn Badham from Essex County Council (ECC) had presented a county wide initiative on breaking down barriers to give disabled people access to work. ECC was targeting a number of work placements and this would be delivered by way of a roadshow to engage with prospective employers on site to talk about work trials, apprenticeships etc with a view to developing long-term working relationships.

(JTR left the mtg @ 18:27)

#### **62/15 Lesson observation update**

The purpose of the report was to provide an initial analysis of the data, for which the AP Quality Improvement provided a summary.

Outcomes of the formal lesson observation weeks to date (as at 11 Mar '16) were provided at Appendix 1.

The Chair had met with the AP Quality Improvement in February '16 (as the lead governor for OAP 6) and the information that was reviewed showed that the strategies adopted were working.

#### **63/15 Ofsted Action Plan**

The DP C&Q had taken into account the comments from the last meeting and had adopted a different presentation to the report.

An overview of the action points from the April '13 inspection was provided at Appendix B (as a direct request from the Chair of Corporation).

It was agreed that low national averages should not limit aspirations for learner success at GCSE Maths and English. Appendix D outlines the much higher college targets for these subjects.

The DP C&Q explained that all colleges were facing the same challenges in respects to these subjects.

#### **64/15 Minutes of previous meeting (25 Feb '16) & progress against matters**

##### **arising**

The minutes of the previous meeting held on 25 February '16 were agreed as an accurate record and signed by the Chair.

##### **Matters arising:**

45/15 The Clerk apologised to committee members for omitting to include a copy of the internal

audit report in regards to quality assurance processes that had been presented to the Risk & Audit committee at the meeting on 8 March '16. A copy of the report was tabled.

**65/15 Report of actions taken by the Chair on behalf of the Corporation**

There were no actions to be reported.

**66/15 Consideration of confidential matters**

There were no confidential matters for consideration.

**The meeting finished at 18:57**

**The next meeting will be held on Thurs 12 May '16 @ 5:00pm**