

<b>Minutes of the Standards Committee Meeting Held on Tuesday 6 October 2015 – Staff Room</b>
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**APPROVED DRAFT**

<b>Present:</b>	Shri Footring  Carol Skewes	Chris Humpage  Natalie Tickle	Nick Spenceley (Principal)
<b>In attendance:</b>	Theresa Cope (Clerk to the Corporation)  Eileen O’Gara (Director of Commercial Development)	Sarah Chamberlain (AP, Head of 6 <sup>th</sup> Form)  John Revill Vice Principal	John Driver (DP Curriculum & Quality)  Justine Selman (AP Quality Improvement)
<b>Apologies</b>	Jamie Spracklen		

The meeting commenced @ 18:15

**01/15 Apologies for absence**

Apologies had been received from Jamie Spracklen, staff governor. The apologies were accepted.

**02/15 Eligibility & quoracy**

All members were eligible & the meeting was quorate.

**03/15 Declaration of interests**

No declarations of interests had been received.

**04/15 Election of Chair & confirmation of committee membership for 2015/16**

CH put forward that he take the Chair for the 2015/16 academic year. This was seconded by SF.

CH was duly elected as Chair for the academic year.

The committee membership was agreed which was also to include the 2 newly appointed student governors – Zeeshan Rasool & Chloe Callahan.

**05/15 Overview of results**

Prior to the meeting, the committee had requested to see an amended report to include both sets of data. This would be duly considered at the next meeting in Nov ’15.

**06/15 Enrolments 2015/16**

[Taken as agenda item 5]  
(NS left the mtg @ 18:19)

Please refer to the PowerPoint presentation, for which the VP gave an overview.

#### **07/15 Employer Responsive projected outcomes**

[Taken as agenda item 6]

The Director of Commercial Development provided an overview of the report, the contents of which were to remain commercially confidential.

(JTR & EOG left the mtg @ 18:45)

(NS rejoined the mtg @ 18:46 & left the mtg @ 18:57)

#### **08/15 Ofsted Action Plan**

There were a lot of areas that had seen some significant progress although a decline in 2 areas was noted.

OAP 7 had been criticized at the last inspection. The area had seen significant issues.

The Employability Strategy was now in place and **Members requested that the policy be referred for consideration and information.**

**Note:** Governors queried curriculum links with subject areas in line with the Ofsted Action Points (OAP's).

**The Clerk would discuss with the Principal as a matter of urgency.**

#### **09/15 Minutes of previous meeting (23 Jun '15) & progress against matters arising**

The minutes of the previous meeting held on 23 Jun '15 were agreed as an accurate record & were signed by the Chair.

There were no matters arising.

#### **10/15 Report of actions taken by the Chair on behalf of the Corporation**

There were no actions to be reported.

#### **11/15 Committee ToR**

The ToR were reviewed. The Clerk had proposed increasing the total membership to 10 members to include staff and student governors. The quoracy was also proposed to be increased to 4 members to adhere to Standing Orders.

**The ToR were agreed, together with the Clerk's proposals as above.**

**The Clerk would email the revised ToR to committee members.**

#### **12/15 Excellence in Teaching, Learning & Assessment: student success**

In the absence of the Principal, the Clerk advised that this item was for members' information. Members would recall that when the ToR were reviewed last year, members had requested that the ToR included (under paragraph 5c) for committee to receive reports on student celebrations.

The article had been published nationally & celebrated the College's supported internship provision in promoting learner success.

**The article was welcomed by the committee.**

#### **13/15 Consideration of confidential matters**

There were no confidential matters for consideration.

The meeting finished at 19:20  
The next meeting will be held on Tues 24 November '15

**NOTE:** It has since been agreed with committee members to reschedule the committee meetings to Thursday afternoons @ 5pm. The date of the next meeting is therefore confirmed as **Thursday 26<sup>th</sup> November 2015.**