

Minutes of the Standards Committee Meeting Held on Thursday 26 November 2015 – Staff Room
--

APPROVED DRAFT

Present:	Chris Humpage (Chair) Natalie Tickle	Shri Footring Jamie Spracklen	Carol Skewes
In attendance:	Theresa Cope (Clerk to the Corporation)	John Driver (DP Curriculum & Quality)	John Revill (Vice Principal)
	Eileen O’Gara (Director of Commercial Development)	Justine Selman (AP Quality Improvement)	David Brock (Programme Area Manager, Vocational)
	Colleen Marshall (Programme Area Manager, Sport & Public Services)	Jill Whight (Academy Director, Skills)	James Parker (Deputy Head Sixth Form)
	Samantha Adams (Deputy Head Sixth Form)	Matthew Robinson-Jayes (HE Student Representative)	
Apologies	Nick Spenceley (Principal)	Sarah Chamberlain	

14/15 Apologies for absence

Apologies had been received from Nick Spenceley (Principal) & Sarah Chamberlain , AP Head of 6th Form. The apologies were received & accepted.

15/15 Eligibility & quoracy

All members were eligible & the meeting was quorate.

16/15 Declaration of interests

No declarations of interests had been received.

17/15 HE Student Feedback

The Chair welcomed the HE Representative to his first committee meeting. MRJ thanked the committee for inviting him. MRJ was currently in Year 2 of an HND Sport Qualification.

The College would be subject to a QAA Review next year. MRJ was working with Janet Burton (HE Development Manager) and had recently attended a briefing that provided an overview and expectations of the review, although this was mainly

from a staff perspective. MRJ had also attended a regional briefing that outlined the student perspective.

MRJ was required to write a submission on a typical day at the college. Feedback from the student questionnaire would be collated, analysed and used as evidence.

MRJ was thanked by the committee for the very useful feedback. The staff governor endorsed MR-J's contribution and expressed confidence that MRJ would undertake the role admirably.

(SF joined the mtg @ 17:08).

18/15 Overview of results

[Taken as agenda item 6]

(The mtg was briefly adjourned at 18:16 & recommenced @ 18:20)

Members were reminded that this item had been deferred at the last meeting following a request from members to see an updated report that included both data sets.

The headlines were discussed at the Autumn Conference.

Referring to Appendix A, the DP C&Q drew particular attention to the salient features of the report.

The Chair queried as to whether the overview was too positive. The DP C&Q stated that he had tried to present a balanced view and this was agreed by other committee members who felt it was important that governors acknowledged strengths as well as acknowledging areas for improvement. There were clear strategies in place to address the issues that had been identified.

19/15 College Self-Assessment

[Taken as agenda item 5]

The Programme Area Managers (PAMs) had been invited to attend to present and outline their individual areas of strengths and areas for improvement. Details are provided in the attached PowerPoint presentation.

The Self Assessment Report would be presented to the Corporation in December '15.

The DP C&Q gave an overview on the overall grading profile which had been subjected to a rigorous validation process.

20/15 Employer Responsive

Due to the commercially sensitive nature of the report, the Director of Commercial Development presented an overview of the report.

(EOG left the mtg @ 19:00)

21/15 Teaching & Learning update

Due to time constraints, the AP QI provided a brief overview. Full details are contained within the attached report.

As the Chair and two other committee members had to leave the meeting for prior external appointments, the meeting was closed by the Clerk with the remainder of the agenda being deferred.

22/15 Curriculum Progress report

Item deferred.

23/15 Minutes of previous meeting (6 Oct '15) & progress against matters arising

Item deferred.

24/15 Report of actions taken by the Chair on behalf of the Corporation

There were no actions to be reported.

25/15 SEN Advisory Board - feedback

Item deferred.

26/15 Consideration of confidential matters

There were no confidential matters for consideration.

The meeting finished at 19:10

An extraordinary meeting will be held on Thurs 14 January 2016 @ 17:30

The next scheduled meeting will be held on Thurs 25 February 2016 @ 17:00