



**Agenda for a meeting of the Seevic College Corporation
to be held on 16 December 2014**

Venue: Staff Room

Time: 6:30pm

Item	Description	Lead	Paper	Time (approx)
Procedural matters				
1.	Apologies for absence	Chair	Verbal	6:30pm-6:35pm
2.	Confirmation of eligibility and quoracy	Clerk		
3.	Declaration of interests	Clerk		
4.	Confirmation of membership for 2014/15	Chair		
Strategic matters				
5.	To confirm the accuracy of the minutes of the last meeting held on 14 July & the special meeting held on 7 October 2014 & review progress against matters arising	Chair	A	6:35pm-6:45pm
6.	Committee minutes: a. Risk & Audit (7 Oct '14) <ul style="list-style-type: none"> • Risk & Assurance Annual Report 2013/14 Risk & Audit (16 Dec '14) – verbal <ul style="list-style-type: none"> • Annual Report to the Corporation Financial Year 2013/14 	Chair	B	6:45pm-7:00pm
	b. Finance & GP (7 Oct '14) <ul style="list-style-type: none"> • Finance Report • Enrolments Finance & GP (9 Dec '14) – verbal <ul style="list-style-type: none"> • Management Report & Accounts (to Oct '14) • Health & Safety termly report 			
	c. Standards (21 Oct & 18 Nov '14)			
7.	Principal's Report	Principal	C	7:00pm-7:15pm
8.	Annual Report & Financial Statements <ul style="list-style-type: none"> • Regularity letter • Engagement letter 	Chair	D	7:15pm-7:25pm
9.	Self Assessment Report	DP (C&Q)	E	7:25pm-7:40pm
10.	Strategic Plan	Principal	F	7:40pm-7:55pm
11.	Annual Safeguarding Report	Head of Student Services	G	7:55pm-8:05pm
Confidential matters				
12.	Consideration of confidential matters	Chair		8:05pm
Date of next meeting				

The next scheduled meeting will be held on **Tuesday 17 March 2015**