



**Agenda for a meeting of the Seevic College Corporation  
to be held on 14 July 2015**

Venue: Staff Room

Time: 18:30

Item	Description	Lead	Action req	Paper	Time (approx)
<b>Procedural matters</b>					
1.	Apologies for absence	Chair		Verbal	18:30-18:31
2.	Confirmation of eligibility and quoracy	Clerk			
3.	Declaration of interests	Clerk			
<b>Ensuring Accountability</b>					
4.	To confirm the accuracy of the minutes of the last meeting held on 17 March 2015 & review progress against matters arising	Chair	<i>to agree</i>	<b>A</b>	18:31-18:36
5.	Committee minutes: a. Risk & Audit (10 Mar '15) Risk & Audit (14 May '15) Risk & Audit (23 Jun '15 – verbal)	Chair	to receive	<b>B</b>	18:36-18:45
	b. Finance & GP (17 Mar '15) Finance & GP (19 May '15) Finance & GP (14 Jul '15 – verbal)				
	c. Standards (10 Mar '15) Standards (12 May '15) Standards (23 Jun '15)				
<b>Strategic matters</b>					
6	Safeguarding report	Head of Student Services	to receive	<b>C</b>	18:45-19:00
7.	Ofsted Progress Tracker – update	DP (C&Q)	to receive	<b>D</b>	19:00-19:15
8.	Budget 2015/16 and 2 Year Financial Forecast	DP (F&R)	to approve	<b>E</b>	19:15-19:35
9.	Principal's report	Principal	to receive	<b>F</b>	19:35-19:45
10.	Election of Chair	Clerk	to elect	<b>Verbal</b>	19:45-19:50
11.	Governance issues: <ul style="list-style-type: none"> <li>• <b>Membership 2015/16</b></li> <li>• <b>Meeting schedule 2015/16</b></li> <li>• <b>Standing Orders</b></li> <li>• <b>Code of Conduct</b></li> <li>• <b>Committee ToR</b></li> </ul>	Clerk	to approve/ receive	<b>G</b>	19:50-20:05
<b>Other matters</b>					
12.	Any other business agreed as being urgent	Chair		<b>N/A</b>	20:05-20:10
<b>Confidential matters</b>					
13.	Consideration of any confidential matters	Chair		<b>Verbal</b>	20:10
<b>Date of next meeting</b>					

The next scheduled meeting will be held on **TBA**