



**Agenda for a meeting of the Seevic College Corporation Risk & Audit Committee
to be held on 23 June 2015**

Venue: Principal's office

Time: 10:00am

Item	Description	Lead	Paper	Time (approx)
Procedural matters				
1.	Apologies for absence	Chair	Verbal	10:00am-10:05am
2.	Confirmation of eligibility and quoracy	Clerk		
3.	Declaration of interests	Clerk		
Ensuring Accountability				
4.	To confirm the accuracy of the minutes of the last meeting held on 14 May 2015 & review progress against matters arising	Chair	A	10:05am-10:15am
5.	Report of actions taken by the Chair on behalf of the Corporation	Chair	Verbal	
Strategic matters				
6.	External Audit Plan 2015/16 • Teachers' Pension Scheme	Baker Tilly	B	10:15am-10:45am
7.	Principal's Report • Risk Register	Principal	C	10:45am-11:00am
8.	Internal Audit: Fixed Assets	Scrutton Bland	D	11:00am-11:15am
Other matters				
9.	Sector updates (if required)	Chair/ Auditors	Verbal	11:15am-11:20am
10.	Any other business agreed as being urgent	Chair	Verbal	11:20am-11:25am
Confidential matters				
11.	Consideration of any confidential matters	Chair	Verbal	11:25am-11:45am
Date of next meeting				
The next scheduled meeting will be held on TBA				