



**Agenda for a meeting of the Seevic College Corporation Risk & Audit Committee
to be held on 14 May 2015**

Venue: Principal's office

Time: 16:00

Item	Description	Lead	Paper	Time (approx)
Procedural matters				
1.	Apologies for absence	Chair	Verbal	16:00-16:05
2.	Confirmation of eligibility and quoracy	Clerk		
3.	Declaration of interests	Clerk		
Ensuring Accountability				
4.	To confirm the accuracy of the Chair's notes from meeting held on 10 March 2015 & review progress against matters arising	Chair	A	16:05-16:15
5.	Report of actions taken by the Chair on behalf of the Corporation	Chair	Verbal	
Strategic matters				
6.	Principal's Report	Principal	B/ Verbal	16:15-16:20
7.	Internal Audit Reports <ul style="list-style-type: none"> • Assurance Mapping • Learner Progress Monitoring • Performance Management • Learner Recruitment 	Scrutton Bland	C	16:20-16:40
8.	Risk & Assurance Progress Report	Scrutton Bland	D	16:40-16:55
Other matters				
9.	Sector updates (if required) <ul style="list-style-type: none"> • AoC Code of Good Governance 	Chair/ Auditors	Verbal	16:55-17:15
10.	Any other business agreed as being urgent	Chair	Verbal	17:15-17:20
Confidential matters				
11.	Consideration of any confidential matters	Chair	Verbal	17:20-17:30
Date of next meeting				
The next scheduled meeting will be held on Tuesday 23 June 2015				