



**Agenda for a meeting of the Seevic College Corporation Risk & Audit Committee
to be held on 10 March 2015**

Venue: Principal's office

Time: 10:00am

Item	Description	Lead	Paper	Time (approx)
Procedural matters				
1.	Apologies for absence	Chair	Verbal	10:00-10:05
2.	Confirmation of eligibility and quoracy	Clerk		
3.	Declaration of interests	Clerk		
Ensuring Accountability				
4.	To confirm the accuracy of the minutes of the last meeting held on 20 January 2015 & review progress against matters arising	Chair	A	10:05-10:15
5.	Report of actions taken by the Chair on behalf of the Corporation	Chair	Verbal	
Strategic matters				
6.	Principal's Report	Principal	B	10:15-10:25
7.	Internal Audit Reports <ul style="list-style-type: none"> • Assurance Mapping • Learner Progress Monitoring • Performance Management 	Scrutton Bland	C	10:25-10:45
8.	Risk & Assurance Progress Report	Scrutton Bland	D	10:45-11:00
Other matters				
9.	Sector updates (if required)	Chair/ Auditors	Verbal	11:00-11:05
10.	Any other business agreed as being urgent	Chair	Verbal	11:05-11:10
Confidential matters				
11.	Consideration of any confidential matters	Chair	Verbal	11:10-11:30
Date of next meeting				
The next scheduled meeting will be held on Tuesday 23 June 2015				