



**Agenda for a meeting of the Seevic College Corporation Risk & Audit Committee
to be held on 7 October 2014**

Venue: Staff Room

Time: 10:00am

Item	Description	Lead	Paper	Time (approx)
Procedural matters				
1.	Apologies for absence	Chair	Verbal	10:00-10:05
2.	Confirmation of eligibility and quoracy	Clerk		
3.	Declaration of interests	Clerk		
4.	Election of Chair & confirmation of committee membership for 2014/15	Clerk		
Ensuring Accountability				
5.	To confirm the accuracy of the minutes of the last meeting held on 24 June 2014 & review progress against matters arising	Chair	A	10:05-10:15
6.	Report of actions taken by the Chair on behalf of the Corporation	Chair	Verbal	
Strategic matters				
7.	Principal's Report	Principal	B	10:15-10:30
8.	Risk Management Report	DP F&R	C	10:30-10:45
9.	Internal Audit recommendation Follow-up report	DP F&R	D	10:45-11:00
10.	Risk & Assurance Annual Report 2013/14	Scrutton Bland	E	11:00-11:20
11.	Internal Audit: Assurance Strategy & Annual Plan 2014/15	Scrutton Bland	F	11:20-11:35
12.	Self-assessment Questionnaire	DP F&R	G	11:35-11:40
Other matters				
13.	Terms of Reference for the Committee	Clerk	H	11:40-11:45
14.	Sector update: Guidance on value for money (VFM) strategies & reporting	Scrutton Bland	I	11:45-11:50
15.	Any other business agreed as being urgent	Chair		11:50-11:55
Confidential matters				
16.	Consideration of any confidential matters	Chair	Verbal	11:55
Date of next meeting				
The next scheduled meeting will be held on Tuesday 2 December 2014				