



**Agenda for a meeting of the Seevic College Corporation Risk & Audit Committee  
to be held on 20 January 2015**

Venue: Staff Room

Time: 10:00am

Item	Description	Lead	Paper	Time (approx)
<b>Procedural matters</b>				
1.	Apologies for absence	Chair	Verbal	10:00-10:05
2.	Confirmation of eligibility and quoracy	Clerk		
3.	Declaration of interests	Clerk		
<b>Ensuring Accountability</b>				
4.	To confirm the accuracy of the minutes of the last meeting held on 7 October 2014 & review progress against matters arising	Chair	<b>A</b>	10:05-10:15
5.	Report of actions taken by the Chair on behalf of the Corporation	Chair	<b>Verbal</b>	
<b>Strategic matters</b>				
6.	Funding Assurance Review	Lisa Smith Baker Tilly	<b>B</b>	10:15-10:30
7.	External Audit Findings Report a. Regularity; b. Engagement Letter; c. Annual review & financial statements	Baker Tilly/ DP (F&R)	<b>C</b>	10:30-10:50
8.	Principal's Report	Principal	<b>D</b>	10:50-11:05
9.	Internal Audit Progress Report	Scrutton Bland	<b>E</b>	11:05-11:15
10.	Committee Annual Report to the Corporation • <b>Risk Register</b>	Chair	<b>F</b>	11:15-11:35
<b>Other matters</b>				
11.	Terms of Reference for the Committee	Clerk	<b>G</b>	11:35-11:40
12.	Sector updates (if required)	Chair/ Auditors	Verbal	11:40-11:45
13.	Any other business agreed as being urgent	Chair	Verbal	11:45-11:50
<b>Confidential matters</b>				
14.	Consideration of any confidential matters	Chair	Verbal	11:50
<b>Date of next meeting</b>				
The next scheduled meeting will be held on <b>Tuesday 10 March 2015</b>				