



**Agenda for a meeting of the Seevic College Corporation F&GP Committee  
to be held on 19 May 2015**

Venue: Principal's office

Time: 16:30

Item	Description	Lead		Paper	Time (approx)
<b>Procedural matters</b>					
1.	Apologies for absence	Chair		Verbal	16:30-16:35
2.	Confirmation of eligibility and quoracy	Clerk			
3.	Declaration of interests	Clerk			
<b>Ensuring Accountability</b>					
4.	To confirm the accuracy of the minutes of the last meeting held on 17 March 2015 & review progress against matters arising	Chair	<i>to approve</i>	<b>A</b>	16:35-16:50
5.	Report of actions taken by the Chair on behalf of the Corporation	Chair		Verbal	
<b>Strategic matters</b>					
6.	Finance Report to March 2015	DP F&R	<i>to receive</i>	<b>B</b>	16:50-17:05
7.	Budget targets 2015/16	DP F&R	<i>to receive/to approve</i>	<b>C</b>	17:05-17:20
8.	Estates update	Head of Facilities & Estates	<i>to receive</i>	<b>Verbal</b>	17:20-17:40
<b>Other matters</b>					
9.	Any other business agreed as being urgent	Chair		Verbal	17:40-17:45
<b>Confidential matters</b>					
10.	Consideration of any confidential matters	Chair		Verbal	N/A
<b>Date of next meeting</b>					
The next scheduled meeting will be held on <b>Tuesday 7 July 2015</b>					