



**Agenda for a meeting of the Seevic College Corporation F&GP Committee  
to be held on 7 October 2014**

Venue: Principal's office

Time: 16:30

Item	Description	Lead	Paper	Time (approx)
<b>Procedural matters</b>				
1.	Apologies for absence	Chair	Verbal	16:30-16:35
2.	Confirmation of eligibility and quoracy	Clerk		
3.	Declaration of interests	Clerk		
4.	Election of Chair & confirmation of committee membership for 2014/15	Clerk		
<b>Ensuring Accountability</b>				
5.	To confirm the accuracy of the minutes of the last meetings held on 8 & 14 July 2014 & review progress against matters arising	Chair	<b>A</b>	16:35-16:45
6.	Report of actions taken by the Chair on behalf of the Corporation	Chair	<b>Verbal</b>	
<b>Strategic matters</b>				
7.	Finance report	DP F&R	<b>B</b>	16:45-17:00
8.	Enrolments (Funding implications)	VP IS	<b>C</b>	17:00-17:15
9.	Accommodation update	Head of Facilities & Estates	<b>D</b>	17:15-17:30
10.	HRD Annual Report	Head of HRD	<b>E</b>	17:30-17:40
<b>Other matters</b>				
11.	External partners: contracts considered & approved	VP IS	<b>F</b>	17:40-17:45
12.	Terms of Reference for the Committee	Clerk	<b>G</b>	17:45-17:50
13.	Any other business agreed as being urgent	Chair		17:50-17:55
<b>Confidential matters</b>				
14.	Consideration of any confidential matters	Chair	Verbal	17:55-
<b>Date of next meeting</b>				
The next scheduled meeting will be held on <b>Tuesday 2 December 2014</b>				