



Publication List

Work is currently under way to ensure wherever possible the information and documents will be available for via the College website, or other electronic means

Where there is a fee to pay - this will include postage and packaging.

Class	Description	Publication	Fee
Governance	Information on how the College is governed and how decisions are made. Includes the College's legal status.		
Legal Framework	Instruments and Articles of Government	Paper	£5
College Organisation	Management Organisational Chart	Paper	£5
Institutional Context	College Mission Statement and Strategic Objectives	Paper	£5
	College Learning Policy	Paper	£5
	College Ofsted Report	Website (External Link)	Free
Management Structure	College Governor's	Paper	£5
	Code of Conduct for Corporation Members and Advisers	Paper	£5
	List of Committee's and 'Terms of Reference'	Paper	£5
	Standing Orders for Corporation Board of Meetings	Paper	£5
	Minutes of Board Meetings	Paper	£5
	Minutes of Board Committee Meetings	Paper	£5
	Papers of Board Meetings	Paper	£5
Financial Resources	Information on the College strategy and management of financial resources. The Finance Division provides accounting, procurement and contracting services, helping to make the best of resources and fulfilling statutory obligations and responsibilities.		
Finance	Annual accounts for previous financial year	Paper	£10
	Financial Regulations Covering and relating to: Budgets & Accounts Contracting Goods & Services Insurance Travel & Subsistence	Paper	£10
	Public Liability Insurance Certificate	Paper	£5
Human Resources	Information on the College strategy and management of human resources rather than individual members of staff which is exempt from disclosure under data protection legislation.		
Human Resources	Grievance Policy	Paper	£5
	Disciplinary Policy	Paper	£5
	Harassment & Bullying Policy	Paper	£5
	Stress at Work Management Policy	Paper	£5
	Health & Safety Policy	Paper	£5
	Whistle blowing Policy	Paper	£5
	Complaints Policy	Paper	£5
	Job Vacancies	Paper	£5
Recruitment & Selection Policy	Paper	£5	

Equal Opportunities & Diversity	Single Equality Scheme	Paper	£5
	Disability Statement	Paper	£5
	Disclosure & Confidentiality Policy	Paper	£5
Staff Development	Professional development Policy	Paper	£5
	Investors in People Report		
Physical Resources	Information at a strategic level relating to the College's management of its physical resources.		
Estates	Location Map	Paper	£5
	Map of Main Site	Paper	£5
Student Support	Information on admission and progression. Some information may be exempt from disclosure under data protection legislation.		
Student Support	Apprenticeships	Paper	£5
	Student Support Information	Paper	£5
	Complaints Procedure	Paper	£5
	College Prospectus, including: FE (Full Time and Part Time), HE	Paper	£5
	Course Information	Paper	£5
Information on student admission, progression and completion	College Results	Paper	£5
	Student Admission Policy	Paper	£5
	Student progression, retention, completion and achievement.	Paper	£10
	DfES Schools and College performance table.	Website (External Link)	Free
Student Administration	The College Prospectus	Paper	£5
Student Discipline	Disciplinary Policy	Paper	£5
	Student Agreement	Paper	£5
	Student Complaints Procedure	Paper	£5
Learning Support Services	The College Prospectus	Paper	£5
Student Liaison	Student Association	Paper	£5
Student Policies	Student Support Policy	Paper	£5
	Safeguarding Policy	Paper	£5
	Child Protection Policy	Paper	£5
Student Welfare	Student Planner (issued free to 16-18 students)	Paper	£5
Student Associations and Activities	Student Association	Paper	£5
Information Services	The functions within the College that provide access to information available to students, academic staff and administrative staff. Information Services holds large quantities of personal data that are exempt from disclosure.		
Availability and conditions of use of facilities	The Student Planner	Paper	£5
	Acceptable Use Policy	Paper	£5
Policies regarding data and information	Data Protection Policy	Paper	£5
	Email Policy		
Teaching and Learning	Information regarding the management of teaching and learning within the College including mechanisms for reviewing and ensuring the quality of teaching provided.		
Academic Year dates	Academic Year dates	Website	Free

	Course Information	Website	Free
Information on internal procedures for assuring academic quality and standards	Curriculum Development Policy	Paper	£5
	Quality Assurance Overview	Paper	£5
	Trips Policy		
	Inspection Report		
Tuition Fees	Fees Policy	Paper	£5
External Relations	This section covers the links with external organisations.		
Marketing and Recruitment	The College Prospectus	Paper	£5