

ADULT COURSES APPLICATION FORM 2010/11

YOUR DETAILS

SURNAME		FORENAMES	
ADDRESS			POSTCODE
TELEPHONE		MOBILE	
GENDER	DATE OF BIRTH		AGE
EMAIL ADDRESS		NAT. INSURANCE NUMBER	

COURSE DETAILS

CODE	COURSE TITLE	FEE ENCLOSED £	<input type="checkbox"/>	FULL FEE	<input type="checkbox"/>	BENEFIT RATE	<input type="checkbox"/>	INSTALMENT
CODE	COURSE TITLE	FEE ENCLOSED £	<input type="checkbox"/>	FULL FEE	<input type="checkbox"/>	BENEFIT RATE	<input type="checkbox"/>	INSTALMENT

APPLICABLE TO
ACCESS COURSES ONLY

FEE CONCESSION

RELEVANT TO ACCESS COURSES ONLY

<input type="checkbox"/> JOBSEEKERS ALLOWANCE	<input type="checkbox"/> INCOME SUPPORT	<input type="checkbox"/> PENSION CREDITS	<input type="checkbox"/> LEVEL 2 ENTITLEMENT
<input type="checkbox"/> COUNCIL TAX BENEFIT	<input type="checkbox"/> HOUSING BENEFIT	<input type="checkbox"/> WORKING TAX CREDIT	<input type="checkbox"/> LEVEL 3 ENTITLEMENT <small>PROOF OF AGE REQUIRED</small>
<input type="checkbox"/> UNWAGED DEPENDANT OF SOMEONE IN RECEIPT OF ONE OF THE ABOVE BENEFITS			

LEARNERS CLAIMING FEE REMISSION IN ONE OF THE ABOVE CATEGORIES MUST SUBMIT A PHOTOCOPY OF THE RELEVANT AWARD NOTICE OR GIRO DATED WITHIN ONE MONTH OF THE START OF THE COURSE, WITH THIS APPLICATION FORM.

IN ADDITION TO THE EVIDENCE REQUESTED ABOVE, ALL CLAIMS TO LEVEL 2 OR LEVEL 3 ENTITLEMENT MUST BE ACCOMPANIED BY A COMPLETED DECLARATION.

PAYMENT

PLEASE INDICATE HOW YOU ARE MAKING YOUR PAYMENT FOR THE COURSE

<input type="checkbox"/> CHEQUE*	<input type="checkbox"/> CREDIT/DEBIT CARD	<input type="checkbox"/> CASH <small>PERSONAL ENROLMENT ONLY</small>	<input type="checkbox"/> INVOICE MY EMPLOYER/SPONSOR <small>PLEASE ENCLOSE A LETTER FROM YOUR EMPLOYER/SPONSOR INDICATING THAT THEY WILL PAY AN INVOICE FOR THE TOTAL FEE</small>
----------------------------------	--	--	--

CREDIT/DEBIT CARD NUMBER	ISSUE NUMBER	SECURITY CODE	CARDHOLDERS SIGNATURE
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
NAME AS IT APPEARS ON CARD	DATE VALID FROM	DATE VALID TO	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

*PLEASE MAKE CHEQUES PAYABLE TO SEEVIC COLLEGE



BOTH SIDES OF THIS APPLICATION SHOULD BE COMPLETED AND SUBMITTED WITH YOUR PAYMENT TO:
ADMISSIONS, SEEVIC COLLEGE, RUNNYMEDE CHASE, BENFLEET, ESSEX SS7 1TW

ETHNICITY

PLEASE INDICATE BY PLACING A TICK IN THE BOX NEXT TO THE DESCRIPTION WHICH YOU FEEL MOST CLOSELY DESCRIBES YOUR ETHNICITY

NATIONALITY		FIRST LANGUAGE	
<input type="checkbox"/>	11 ASIAN OR ASIAN BRITISH - BANGLADESHI	<input type="checkbox"/>	17 BLACK OR BLACK BRITISH - ANY OTHER BLACK BACKGROUND
<input type="checkbox"/>	12 ASIAN OR ASIAN - INDIAN	<input type="checkbox"/>	18 CHINESE
<input type="checkbox"/>	13 ASIAN OR ASIAN BRITISH - PAKISTANI	<input type="checkbox"/>	19 MIXED - WHITE AND ASIAN
<input type="checkbox"/>	14 ASIAN OR ASIAN BRITISH - ANY OTHER ASIAN BACKGROUND	<input type="checkbox"/>	20 MIXED - WHITE AND BLACK AFRICAN
<input type="checkbox"/>	15 BLACK OR BLACK BRITISH - AFRICAN	<input type="checkbox"/>	21 MIXED - WHITE AND BLACK CARIBBEAN
<input type="checkbox"/>	16 BLACK OR BLACK BRITISH - CARIBBEAN	<input type="checkbox"/>	22 MIXED - ANY OTHER MIXED BACKGROUND
		<input type="checkbox"/>	23 WHITE - BRITISH
		<input type="checkbox"/>	24 WHITE - IRISH
		<input type="checkbox"/>	25 WHITE - ANY OTHER WHITE BACKGROUND
		<input type="checkbox"/>	98 ANY OTHER

ELIGIBILITY

PLEASE ANSWER YES OR NO TO THE FOLLOWING QUESTION

HAVE YOU BEEN LEGALLY RESIDENT IN THE UK/EUROPEAN UNION FOR THE LAST 3 YEARS?

YES

NO

IF YOU HAVE ANSWERED YES TO THE ABOVE QUESTION, PLEASE INCLUDE A PHOTOCOPY OF THE LAST PAGE OF YOUR PASSPORT (WHICH INCLUDES YOUR PASSPORT NUMBER AND PHOTOGRAPH) WITH THIS APPLICATION. IF YOU HAVE ANSWERED NO, THEN YOU WILL NEED TO INCLUDE DOCUMENTATION TO SUPPORT YOUR ELIGIBILITY FOR FUNDING FOR YOUR LEARNING PROGRAMME.

DISABILITY

PLEASE ANSWER YES OR NO TO THE FOLLOWING QUESTION

DO YOU HAVE A DISABILITY WHICH MAY REQUIRE SPECIAL FACILITIES, A MEDICAL CONDITION WE NEED TO BE AWARE OF, OR ANY LEARNING DIFFICULTIES?

YES

NO

IF YES, PLEASE GIVE DETAILS

PREVIOUS QUALIFICATIONS

PLEASE TICK THE APPROPRIATE BOX BELOW TO INDICATE THE HIGHEST LEVEL OF QUALIFICATION THAT YOU HAVE PREVIOUSLY ATTAINED

<input type="checkbox"/>	NO PREVIOUS QUALIFICATION	<input type="checkbox"/>	LEVEL 3 - 2 OR MORE A LEVEL PASSES, 4 OR MORE AS LEVEL PASSES, BTEC NATIONAL OND/ONC, GNVQ ADVANCED, NVQ LEVEL 3, ESOL & FOREIGN LANGUAGE ADVANCED AWARDS
<input type="checkbox"/>	BELOW ENTRY LEVEL	<input type="checkbox"/>	LEVEL 4 - BTEC NATIONAL HNC/HND, FIRST DEGREE, HIGHER EDUCATION CERTIFICATE OR DIPLOMA, NVQ LEVEL 4, TEACHING QUALIFICATIONS (INCLUDING PGCE)
<input type="checkbox"/>	ENTRY LEVEL	<input type="checkbox"/>	LEVEL 5 - HIGHER DEGREE, NVQ LEVEL 5, OTHER HIGH LEVEL PROFESSIONAL QUALIFICATIONS
<input type="checkbox"/>	LEVEL 1 - GCSE/O LEVELS GRADES D-G, 1 AS LEVEL, CSE BELOW GRADE 1, NVQ LEVEL 1, BTEC INTRO	<input type="checkbox"/>	QUALIFICATIONS NOT KNOWN
<input type="checkbox"/>	LEVEL 2 - 5+ GCSE/O LEVEL GRADES A-C OR CSE GRADE 1, 1 ADVANCED LEVEL, 2/3 AS LEVELS, NVQ LEVEL 2, BTEC 1ST DIPLOMA, GNVQ INTERMEDIATE	<input type="checkbox"/>	OTHER

STUDENT DECLARATION

PLEASE ENSURE ALL SECTIONS OF THIS FORM ARE COMPLETED AND THE STUDENT DECLARATION BELOW IS SIGNED

I CERTIFY THAT THE INFORMATION I HAVE GIVEN ON THIS FORM IS CORRECT AND I GIVE MY CONSENT TO THE PROCESSING AND SHARING OF THIS INFORMATION FOR ALL PURPOSES RELATING TO MY APPLICATION.

SIGNED BY STUDENT

PLEASE TICK THE APPROPRIATE BOX BELOW TO INDICATE HOW YOU FOUND OUT ABOUT THIS COURSE

<input type="checkbox"/>	SUPERMARKET DISPLAY	<input type="checkbox"/>	RECEIVED ADULT GUIDE IN THE POST
<input type="checkbox"/>	NEWSPAPER	<input type="checkbox"/>	WEBSITE
<input type="checkbox"/>	FAMILY/FRIENDS	<input type="checkbox"/>	RADIO
<input type="checkbox"/>	CAREERS SERVICE	<input type="checkbox"/>	OTHER

DATE

FOR OFFICE USE ONLY

Student eligibility for funding checked

Fee Type Full Benefit

Concession Evidence

Benefit Type..... Valid Date YES

L2E L3E Entitlement form completed YES NO

Signed Registry:

Signed as Input MIS:

Finance Receipt No:

A57 Tuition Fees

Direct from Employer
 From learner and learner to recover them from employer
 No tuition fees received
 Not known